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Republic of the Philippines  
METROPOLITAN WATERWORKS AND SEWERAGE SYSTEM

**Bids and Awards Committee (BAC)**

**BAC RESOLUTION NO. 2018-64**  
PROPOSED RENOVATION AND REHABILITATION OF THE BALARA DIRECTOR'S  
QUARTERS/GUEST HOUSE  
31 October 2018

WHEREAS, the MWSS advertised and posted the Request for the Proposed Renovation and Rehabilitation of the Balara Director's Quarters/Guest House at the PhilGEPS websites on 04 October 2018;

WHEREAS, no quotations for the Proposed Renovation and Rehabilitation of the Balara Director's Quarters/Guest House were received on 19 October 2018, the last day for submission;

WHEREAS, in view of non-submission of quotations despite two posting on October 4 and October 19, 2018, the BAC suggested the TWG during its meeting on 19 October 2018 to review and revise the Terms of Reference, specifically the scope of work and qualifications of contractor;

WHEREAS, the resulted review and evaluation of TWG on the Terms of Reference was approved by the BAC during the meeting on 31 October 2018, with the following revisions:

IV. Qualification of Contractor	Revised TOR
<ul style="list-style-type: none"> <li>- Class C Contractor with valid PCAB License and PhilGEPS Registration Number with <b>at least FIVE (5) years</b> of experience in the field of building construction.</li> </ul>	<ul style="list-style-type: none"> <li>- Classification B, General Building, Category D Contractor, with valid PCAB License and PhilGEPS Registration Number with <b>at least THREE (3) years</b> of experience in the field of building construction or renovation</li> </ul>
V. Submittals/Deliverables	
<ul style="list-style-type: none"> <li>- Final Report including Approved As-Built Drawing</li> <li>- Within the first five (5) days after the end of the Contract.</li> <li>- One (1) original hardcopy and three (3) photocopies respectively marked as copies 1,2, and 3 in A4 size bond paper, properly binded</li> <li>- Approved As-Built Drawings shall be in A1 size Mylar sheet.</li> </ul>	<ul style="list-style-type: none"> <li>- Final Report including Approved As-Built Drawing</li> <li>- Within the first five (5) days after the end of the Contract.</li> <li>- Narrative report in One (1) hard copy, A4 size, One (1) ecopy in Word file and one (1) ecopy in PDF file</li> <li>- As Built Drawing in One (1) hard copy A3 size, One (1) ecopy in AUtoCAD File and One (1) ecopy in PDF file.</li> </ul>
VI. TERMS OF PAYMENT	
<ul style="list-style-type: none"> <li>- <i>Advance Payment</i></li> <li>1. Payment shall be upon written request and submission of a Bank Guarantee or a Surety Bond</li> </ul>	<ul style="list-style-type: none"> <li>- <i>Advance Payment</i></li> <li>- Payment shall be upon written request and submission of a Bank Guarantee or a Surety Bond callable on demand issued by Surety</li> </ul>

<p>callable on demand issued by Surety or Insurance Company duly licensed by the Insurable Commission and confirmed by MWSS.</p> <p>2. Upon complete submission of the required Construction Schedule Gantt Chart (in MS Project format) as required in the deliverables of <b>Item-1, Section VI, SUBMITTALS/DELIVERABLES</b> of this Terms of Reference.</p> <p>3. The Advance payment shall be repaid/recouped by the Contractor by deducting from its progress payments such sum as agreed during the contract negotiations until fully liquidated within the duration of the contract.</p> <p>- <i>Progress Billing</i></p> <p>1. Upon complete submission of the Final report and approved As-Built Drawings pursuant to the required deliverables of <b>item-3, section VI, SUBMITTALS/DELIVERABLE</b> of this Terms of Reference.</p> <p>2. No billing will be processed if submission is incomplete.</p> <p>- <i>Final Billing</i></p> <p>- Remaining 10% of the Total Contract Amount</p> <p>- Upon issuance of the Certificate of Completion by the MWSS and upon posting of warranty bond to cover the one(1) year warranty of the works and supplies.</p>	<p>or Insurance Company duly licensed by the Insurable Commission and confirmed by MWSS.</p> <p>- The Advance payment shall be repaid/recouped by the Contractor by deducting from its progress payments such sum as agreed during the contract negotiations until fully liquidated within the duration of the contract.</p> <p>- <i>Progress Billing</i></p> <p>- Upon submission of Accomplishment Report as certified by MWSS Engineer.</p> <p>- <i>Final Billing</i></p> <p>- Remaining 10% (retention monies on each progress billing) of the Total Contract Amount</p> <p>- Upon issuance of the Certificate of Completion by the MWSS and upon posting of warranty bond to cover the one(1) year warranty of the works and supplies.</p>
<p><b>APPROVED BUDGET CONTRACT (ABC)</b></p>	<p>-</p>
<p>Nine Hundred Three Thousand Nine Hundred Forty Two Pesos and Three Centavos (P 903,942.03)</p>	<p>Nine Hundred Seventy Thousand Pesos (P 970,000.00)</p>

WHEREFORE, upon review of the recommendation of the TWG, the BAC RESOLVED to approve the following;

1. The Revised Terms of Reference (TOR)
2. To request for authority from the Board of Trustees for the BAC to conduct a Negotiated Procurement in view of the non- submission of quotations from interested contractors despite two posting/publications at the PhilGEPS.

Approved this 23 of October 2018.

  
**AUGUSTINE M. VESTIL, JR.**  
Member

  
**BYRON A. CARBON**  
Member

  
**JOSE ALFREDO B. ESCOTO, JR.**  
Member

  
**ROMEO D. RODEROS**  
Vice-Chairperson

  
**LEONOR C. CLÉOFAS, CESO IV**  
Chairperson