

TERMS OF REFERENCE (TOR)

CONTRACT FOR THE DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF FIVE (5) BRAND NEW AIRCONDITIONING UNITS (FLOOR MOUNTED INVERTER TYPE) OF THE METROPOLITAN WATERWORKS AND SEWERAGE SYSTEM-CORPORATE OFFICE (MWSS-CO)

A. BACKGROUND:

The Metropolitan Waterworks and Sewerage System- Corporate Office (MWSS-CO) - Bids and Awards Committee (BAC), will undertake the Procurement of five (5) Brand New Air Conditioning Units (Floor Mounted Inverter Type).

The Board Room and the Administrator's Conference Room each has an old model floor mounted type air condition units that are no longer energy efficient and both further generate excessive and disturbing noise when in use. These air condition units need to be replaced with inverter type that are more economical.

On the other hand, the separate air condition system on the left wing of the fourth (4th) Floor with an area of more or less three hundred fifty square meters (350sq.m.) and occupied by three (3) Departments, namely: Finance, Operations Support and Human Resources and Organizational Development Learning Department does not produce the cool ventilation needed to provide the comfort and convenience to personnel in said areas. There is a need to install at least two (2) air condition units of said type.

One (1) more unit is also necessary for the Site Operations Management Department. Controlled temperature is required to ensure optimal performance of hydrologic monitoring system equipment and prolong their useful life.

B. IMPLEMENTATION

The mode of Procurement shall be in accordance with Section 53.9 (Small Value Procurement) of the IRR of RA 9184.

C. ITEM SPECIFICATIONS

Unit	Quantity	Description
Piece	5	- floor type mounted

		- 5 tons - inverter type - 3 phase - 220 volts - inclusions: (installation, feeder line, testing and commissioning)
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D. PROJECT SITES

Quantity	To be installed at
1	5 th Floor – Board Room
1	4 th Floor – Administrator’s Conference Room
2	4 th Floor – Left wing area of MWSS-CO (Finance, OSD and HR and ODLD)
1	4 th Floor – Site Operations Management

E. APPROVED BUDGET OF THE CONTRACT (ABC)

EIGHT HUNDRED THOUSAND PESOS (PhP 800,000.00) in Philippine Currency inclusive of Twelve Percent (12%) VAT. Quotation submitted higher than the ABC shall be automatically rejected.

F. SCOPE OF WORK

Supply, Delivery, Installation, Testing and Commissioning of the above described air conditioning units.

G. QUALIFICATION OF BIDDERS

In accordance with Sec. 24.3.1 of the Revised IRR of RA 9184, the prospective bidder must possess the following minimum qualifications to be eligible to participate in this public bidding, to wit:

- a) Duly licensed Filipino citizens/sole proprietorships;
- b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;
- c) Corporations duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
- d) Cooperatives duly organized under the laws of the Philippines; or

- e) Persons/entities forming themselves into a joint venture, i.e., a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, That Filipino ownership or interest thereof shall be at least sixty percent (60%). For this purpose, Filipino ownership or interest shall be based on the contributions of each of the members of the joint venture as specified in their JVA.

H. WARRANTY

From the date of delivery and acceptance of the units, the interested supplier shall warrant that the units and free from defects in materials and workmanship, and shall undertake repair or replacement of any part(s) or portion of the unit without cost to the government during the warranty period of at least one (1) year from commissioning.

I. AWARD

The award shall be given to the lowest/single calculated and responsive quotation as determined by the Bids and Awards Committee (BAC).

J. DELIVERY DATE

The Supplier shall deliver the five (5) Brand New Air Conditioning Units within seven (7) days from receipt of Notice to Proceed.

K. PAYMENT SCHEME

Payment shall be made after completion of the commissioning test.

L. RESERVATION CLAUSE

The MWSS – CO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.