



Republic of the Philippines
METROPOLITAN WATERWORKS AND SEWERAGE SYSTEM



**REQUEST FOR QUOTATION (RFQ)
SUPPLY AND DELIVERY OF HIGH DENSITY, FIRE RETARDANT AND ANTI-SLIP FLOOR
COVER ROLL SYSTEM OF THE MWSS MULTI-PURPOSE GYM
CONTRACT NO. MWSS-FCRS-2019-13**

1. The **Metropolitan Waterworks and Sewerage System-Corporate Office (MWSS-CO)** through its Bids and Awards Committee (BAC) will undertake the procurement of High Density, Fire Retardant and Anti-Slip Floor Cover Roll System of the MWSS Multi-Purpose Gym.
2. The MWSS-CO hereinafter referred to as the “the Procuring Entity” now request you to submit price quotation for the procurement of the abovementioned project, as specified in the **Terms of Reference (TOR)** provided in the **Annex “A”** as attached.
3. All items listed in the specifications as stated in the **TOR** must be complied on a pass/fail basis. Failure to meet any one of the requirements may result to rejection.
4. The **Approved Budget for the Contract (ABC)** is **TWO HUNDRED FORTY-SEVEN THOUSAND (Php 247,000.00)** in Philippine Currency inclusive of Twelve Percent (12%) VAT. Quotation submitted higher than the ABC shall be automatically rejected.
5. The award shall be given to the lowest/single calculated meeting the Procuring Entity’s technical specification, as determined by the BAC.
6. Quotations must be delivered at the address below not later than **29 November 2019 (until 5:00 P.M., Philippine Standard Time)**.

The Chairperson

MWSS-CO Bids and Awards Committee
Metropolitan Waterworks and Sewerage System
4th Floor, Administration Building, MWSS Complex,
Katipunan Road, Balara, Quezon City
Telefax Number: (632) 928-2252
Tel. No. 920-5521 loc. 106 /107

7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of 12% VAT and all taxes and duties to be paid and other incidental cost to the delivery site/s if the contract is awarded.
8. The MWSS-CO reserves the right to accept or reject any quotation, and to annul the bidding/shopping process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders. The MWSS-CO reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.

9. The prospective bidder shall submit the following:

- a) Quotation Form
- b) Mayor's/Business Permit
- c) Proof of PhilGEPS Registration
- d) Income/Business Tax Return
- e) Omnibus Sworn Statement / Draft Contract

ORIGINAL SIGNED

ANABELLA S. ALTUNA

Chairperson, MWSS-CO

Bids and Awards Committee Secretariat

Annex "A"

TERMS OF REFERENCE

SUPPLY AND DELIVERY OF HIGH DENSITY, FIRE RETARDANT AND ANTI-SLIP FLOOR COVER ROLL SYSTEM OF THE MWSS MULTI-PURPOSE GYM

CONTRACT NO. MWSS-FCRS-2019-13

I. BACKGROUND

The Metropolitan Waterworks and Sewerage System-Corporate Office (MWSS-CO) Bids and Awards Committee (BAC), will undertake the Procurement of high density, fire retardant and anti-slip floor cover for the MWSS Multi-Purpose Gym.

Gym floor covers are installed to prevent floor damage and improve safety, allowing for sport venues to be used for other purposes. Covers are also used to prevent slip and fall accidents, while protecting underlying vinyl floor tiles from floor traffic damage, scuffs, stains, heavy furniture scratches and dents.

II. MODE OF PROCUREMENT

The mode of procurement shall be in accordance with RA 9184, specifically Section 53.9 (Small Value Procurement) of its Revised Implementing Rules and Regulations (IRR).

III. ITEM SPECIFICATIONS

Unit/Area	Quantity	Specification/Description
664 sq. m.	38 rolls	<ul style="list-style-type: none">- Dimension: 1.5mm x 1m x 20m- Fire Resistant- Anti-slip- Use either side up- Designed for repeated heavy-duty use- Suitable for all events- Material: Rubber- Color: Gray

IV. PROJECT SITE

Multi-purpose Gym, MWSS Complex, Katipunan Road, Balara, Quezon City

V. APPROVED BUDGET OF THE CONTRACT

TWO HUNDRED FORTY-SEVEN THOUSAND PESOS (PhP 247,000.00) in Philippine Currency, inclusive of Twelve Percent (12%) VAT. Quotation submitted higher than the ABC shall be automatically rejected

VI. SCOPE OF WORK

Supply and Delivery of High Density, Fire Retardant and Anti-Slip Floor Cover Roll System.

VII. DOCUMENTARY REQUIREMENTS

As prescribed under Annex H, Appendix A- Documentary Requirements for Alternative Method of Procurement, the supplier with the Single or Lowest Calculated and Responsive Quotation shall submit the following as a condition for the issuance of NOTICE OF AWARD:

- a. Mayor's /Business Permit
- b. PhilGEPS Registration Number
- c. Income/Business Tax Return
- d. Omnibus Sworn Statement
- e. Quotation Form

VIII. WARRANTY

The Supplier shall warrant that the goods are free from defects, and shall undertake replacement without cost to the government during the warranty period of at least one (1) year from acceptance.

IX. AWARD

The award shall be given to the lowest/single calculated and responsive quotation as determined by the Bids and Awards Committee (BAC).

X. DELIVERY DATE

The supplier shall deliver 38 rolls of Gym Floor Cover within seven (7) days from receipt of Notice to Proceed.

XI. PAYMENT SCHEME

Payment shall be made not later than 15 days upon complete delivery of 38 rolls of Gym Floor Cover and presentation of the required Billing Statement, issuance by the end-user of Certificate of Acceptance and Completion subject to the usual government accounting and auditing rules and regulations.

To assure performance of the obligations in the Warranty clause, 5% will be deducted from each billing pursuant to RA 9184 section 62.1.

XII. RESERVATION CLAUSE

The MWSS reserves the right to reject bids any or all Quotations/Proposals at any time prior to contract award, to annul the procurement process, and rescind the contract, without thereby incurring any liability to the affected proponents and prejudice to other courses of action and remedies open to it, and to accept only the offer that is most advantageous to the Government

----- x *Nothing follows* x -----