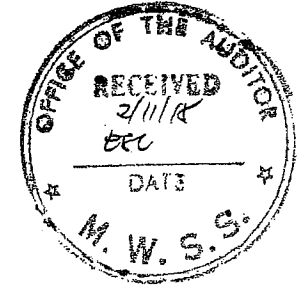




REPORT ON AGEING OF CASH ADVANCE
 Schedule of Advances to Officers and Employees
 As of December 31, 2014



Name: Metropolitan Waterworks and Sewerage System
 Code:

Book No:
 Account Title: Advances to Officers and Employees
 Account Code: 123-02

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due			Remarks
					Less than 30 days	31-60 days	61-365 days	
A. Advances for Special Purposes								
1. Local Travel								
Andin, Zolo Jr.	03/20/2014	Attendance in the 2014 HR Symposium on April 24-25, 2014 conducted by Civil Service Commission at Cebu, City per Office Order # 2014-35 dated March 11, 2014	1315	14,300.00	14,300.00			liquidated
Arellano, Benedicto R.	5/8/2014	Attendance to the 22nd PWWA International Conference & Exhibition held on May 14-16, 2014 at Regency Convention Center in Boracay, Aklan per Office Order # 2014-47 dated April 25, 2014	1589	17,400.00	17,400.00			liquidated
Altuna, Anabella S.	5/8/2014	Attendance to the 22nd PWWA International Conference & Exhibition held on May 14-16, 2014 at Regency Convention Center in Boracay, Aklan per Office Order # 2014-47 dated April 25, 2014	1541	17,400.00	17,400.00			liquidated
David Joseph Articulo	05/20/2014	Attendance to 40th Annual Directorate & Convention of Geodetic Eng'g. held on May 30 June 1, 2014 at Boracay per Office Order # 2014-38 dated March 25, 2014	2473	20,600.00		20,600.00		late submission of liquidation report due to late arrival of cert of appearance from GEP-NCR
Ryan James V. Ayson	5/25/2014	Attendance to 40th Annual Directorate & Convention of Geodetic Eng'g. held on May 30 June 1, 2014 at Boracay per Office Order # 2014-38 dated March 25, 2014	2629	20,600.00			20,600.00	late submission of liq. report due to reconst. of the loss documents. (liquidated)

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					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Rebecca de Vera	5/8/2014	Attendance to the 22nd PWWA International Conference & Exhibition held on May 14-16, 2014 at Regency Convention Center in Boracay , Aklan per Office Order # 2014-47 dated April 25, 2014	2200	17,400.00	17,400.00				liquidated
Ramon Fabul	5/8/2014	Attendance to the 22nd PWWA International Conference & Exhibition held on May 14-16, 2014 at Regency Convention Center in Boracay , Aklan per Office Order # 2014-47 dated April 25, 2014	3302	17,400.00			17,400.00		late submission of liq.report .(liquidated
Jocelyn M. Toledo	04/16/2014	Attendance to the 6th Annual National Convention of April 21-24, held at Baguio City per Office Order# 2014-37 dated March 14, 2014	1723	15,500.00	15,500.00				liquidated
Lilia N. Rondario	04/16/2014	Attendance to the 6th Annual National Convention of April 21-24, held at Baguio City per Office Order# 2014-37 dated March 14, 2014	1743	15,500.00	15,500.00				liquidated
Nestor Lualhati	05/08/2014	Attendance to the 22nd PWWA International Conference & Exhibition held on May 14-16, 2014 at Regency Convention Center in Boracay , Aklan per Office Order # 2014-47 dated April 25, 2014	2152	17,400.00	17,400.00				liquidated
Calixta Eugenio	04/16/2014	Attendance to the 6th Annual National Convention of April 21-24, held at Baguio City per Office Order# 2014-37 dated March 14, 2014	1668	15,500.00	15,500.00				refunded the full amount(not attended)
Virgilio Matel	10/10/2014	Participation of MWSS in the GCAA Strategic Planning Conference and Workshop Office held on Nov. 4-7, 2014 at Coron , Palawan per Office Order # 2014-89 dated Sept. 30,2014.	4748	19,700.00	19,700.00				liquidated
Sub Total				208,700.00	150,100.00	20,600.00	38,000.00		
2. Foreign Travel									

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					Less than 30 days	31-60 days	61-365 days	Over 1 year	
Sub Total				-	-	-	-		
3.Special Activities/Projects									
Miguel, Marivic	01/22/2014	MWSS Reconnaissance and Inspection of raw water source for the supply of potable drinking water to the DPWH Bank Houses for the victims of Typhoon Yolanda in Palo, Leyte on January 6-7, 2014 per Office Order #2014-01 dated Dec. 27, 2013	275	29,000.00	29,000.00			liquidated	
Miguel, Marivic	02/04/2014	Participation of MWSS in the Job Fairs at UP, Diliman QC and Ateneo held on January, 2014 per Office Order # 2014-06 dated January 14, 2014.	104	150,000.00	150,000.00			liquidated	
Miguel, Marivic	2/26/2014	MWSS 136th Anniversary Celebration held on February 18, 2014 per Office Order #2014-19 dated Feb. 7, 2014	551	55,000.00	55,000.00			liquidated	
Garboso, Edna	3/26/2014	Attendance to the Introduction on the Baseline Assessment of Internal Control System (BAICS) held on March 24, 2014 per Office Order # 2014-29A dated March 13, 2014	1080	15,000.00	15,000.00			liquidated	
Garboso, Edna	04/11/2014	Orientation on the Baseline Assessment of Internal Control System (BAICS) held on Feb. 28, 2014 at MWSS Bulwagan per Office Order # 2014-21 dated Feb. 17, 2014	1197	40,000.00	40,000.00			liquidated	
Pamatmat, Rowena	04/24/2014	To defray the incidental cost in the physical inventory of lands acquired for Laiban Dam Project situated in 5 Barangays in the Province of Rizal held on Feb. 5 to 23, 2014 per Office Order # 2014-13 dated January 7, 2014	1158	20,000.00		20,000.00		late submission of liq. report due to reconst. of the loss documents. (liquidated	

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Santos, Lylibeth	04/10/2014	Participants to the 3 day Seminar-Workshop on Organization Dev. From March 26-28, 2014 at MWSS Bulwagan per Office Order # 2014-27 dated Feb. 26, 2014	1120	135,892.90	135,892.90				liquidated
Bautista, Orlando	03/14/2014	2014 World Water Day kick off Celebration held on March 17, 2014 where the MWSS will host the water nexus tour (Angat, Ipo, La Mesa) for the 200 participants per Office Order # 2014-32 dated March 13, 2014.	1094	60,000.00	60,000.00				liquidated
Bautista, Orlando	04/14/2014	Attendance to the World Water Day Celebration held on March 21, 2014 at SMX Convention Center, MOA per Office Order # 2014-33 dated March 10, 2014	1150	48,070.00	48,070.00				liquidated
Marivic C. Miguel	06/04/2014	Seminar -Training Convention on RA 7718 and its IRRRA with GPPB Updates held on June 5, 2014 per Office Order # 2014-55 dated May 13, 2014.	2242	45,307.90	45,307.90				liquidated
Orlando Bautista	05/30/2014	Expenses incurred for 49th Proj. Implementation Offices PIO held on June 4, 2014 at Lamesa Guesthouse per Office Order# 2014-052 dated May 29, 2014	2204	64,000.00	64,000.00				liquidated
Orlando Bautista	07/15/2014	Laundering of Manila Bayanihan, para sa Kalikasan" held on July 18, 2014 at DENR , Compound per Office Order # 2014-65 dated July 8, 2014	3303	14,000.00	14,000.00				liquidated
Orlando Bautista	09/02/2014	A celebration of the 114th Anniversary of Philippine Civil Service on September 6, 2014 at SM Mall of Asia per Office Order # 2014-77 dated August 26, 2014	3811	36,350.00	36,350.00				liquidated
Orlando Bautista	09/15/2014	Logistic expenses for Dam Site Elevation Survey and Marking of Elevation 160 from Dam site to Daraitan per Office Order # dated	4447	210,000.00	210,000.00				liquidated

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					Less than 30 days	31-60 days	61-365 days		
Orlando Bautista	10/10/2014	To cover the expenses of the 8 day extension of the Dam Site Survey of Daraitan Quezon from October 8-16, 2014 per Office Order # 2014-85 dated 10/8/2014	4060	140,000.00		140,000.00			late submission of liq. report due to fail to secure & submit necessary docs bec. Of bad weather conditions & availability of concerned people at the site.(liquidated
Imelda Ponce	10/03/2014	Participation of MWSS in the CY 2014 GCAA Chess Tournament from Oct. 7 to 31, 2014 per Office Order # 2014-83 dated 9/29/14	4002	48,000.00	48,000.00				liquidated
Orlando Bautista	11/12/2014	To cover expenses re: Conduct Dam Site River Cross Section & Topographic Survey of the Bgy, Daraitan held on Nov. 18-23, 2014 per Office Order No. 2014-094 dated Nov. 7, 2014.	4510	75,000.00	75,000.00				liquidated
Orlando Bautista	12/11/2014	Annual Christmas Gift Giving Event for the Indigenous People at Brgy Umiray General Nakar Quezon on 12-13, 2014 per Office Order # 2014-101 dated December 10, 2014	4997	92,125.00	92,125.00				liquidated
Orlando Bautista	12/18/2014	MWSS 2014 Christmas Celebration held on Dec. 19, 2014 at Bulwagan MWSS per Office Order # 2014-103 dated Dec. 15, 2014.	5043	102,000.00	102,000.00				liquidated
Sub Total				1,379,745.80	1,219,745.80	160,000.00			
B . Advances to Regular Disbursing Officers									
1. Payroll									
Sub Total									
2. Seminar/Conference Expenses									
Sub Total									

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Ryan James V. Ayson	02/17/2014	Attendance to seminar on Close Range Photogrammetry with Unmanned Aerial Vehicle held on February 7, 2014 at UP, Dillman QC per Office Order # 2014-17 dated Feb. 6, 2014	1041	1,200.00	1,200.00				liquidated
David Joseph Articulo	02/11/2014	Attendance to seminar on Close Range Photogrammetry with Unmanned Aerial Vehicle held on February 7, 2014 at UP, Dillman, QC per Office Order # 2014-17 dated Feb. 6, 2014	1045	1,200.00	1,200.00				liquidated
Rosalinda Bandojo	08/20/14	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64A dated Aug 11, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3530	3,600.00	3,600.00				liquidated
Renee Josephine Inting	07/14/2014	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64 dated July 1, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3527	3,600.00	3,600.00				liquidated
Michelle Mendoza	07/14/2014	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64 dated July 1, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3484	3,600.00	3,600.00				liquidated
Susanne Sta Maria	08/06/14	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64 dated July 1, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3502	3,600.00	3,600.00				liquidated
Restituto Espejo Jr.	08/06/14	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64 dated July 1, 2014 held on Aug. 27-29, 2014 at Malate, Manila	6516	3,600.00	3,600.00				liquidated
Johnny Emmanuel Jr	08/06/14	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64 dated July 1, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3534	3,600.00	3,600.00				liquidated

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Elenita de Leon	08/06/14	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64 dated July 1, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3505	3,600.00	3,600.00				liquidated
Ronald Atara	08/06/14	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64 dated July 1, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3528	3,600.00	3,600.00				liquidated
Merly Ortha	08/20/14	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64A dated August 11, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3472	3,600.00	3,600.00				liquidated
Lolita Garcia	08/20/14	Training fee re: Gov't. Procurement Reform Act (RA 9184) and its Revised IRR and Updates per Office Order # 2014-64A dated August 11, 2014 held on Aug. 27-29, 2014 at Malate, Manila	3510	3,600.00	3,600.00				liquidated
Johnny Emmanuel Jr	10/7/2014	Registration fee for 64th Annual General Membership Meeting of IECEP on Nov. 22-24, 2014 at SMX Aura Convention Center at Taguig City per Office Order # 2014-87 dated Sept. 11, 2014	4747	4,000.00	4,000.00				liquidated
Noel Yarnsom	10/27/2014	Registration fee for 39th Annual National Convention held on Nov. 26-29, 2014 at MOA per Office Order # 2014-89 dated Oct. 21, 2014	4744	3,550.00	3,550.00				liquidated
Virgilio Mateo	12/02/14	PICPA seminar on Comprehensive Corp. Taxation and VAT held on December 5, 2014 at Shaw Blvd per Office Order # 2014-095 dated Nov. 26, 2014	4801	2,240.00	2,240.00				liquidated

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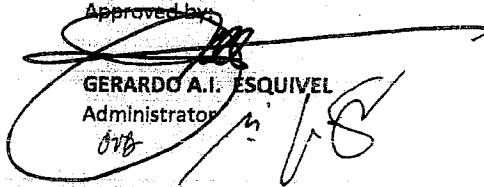
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Edna Roldan	12/02/14	PICPA seminar on Comprehensive Corp. Taxation and VAT held on December 5, 2014 at Shaw Blvd per Office Order # 2014-095 dated Nov. 26, 2014	4799	2,240.00	2,240.00				liquidated
Lilia Rondario	12/02/14	PICPA seminar on Comprehensive Corp. Taxation and VAT held on December 5, 2014 at Shaw Blvd per Office Order # 2014-095 dated Nov. 26, 2014	4791	2,240.00	2,240.00				liquidated
Cakixta Eugenio	12/02/14	PICPA seminar on Comprehensive Corp. Taxation and VAT held on December 5, 2014 at Shaw Blvd per Office Order # 2014-095 dated Nov. 26, 2014	4777	2,240.00	2,240.00				liquidated
Jocelyn Toledo	12/02/14	PICPA seminar on Comprehensive Corp. Taxation and VAT held on December 5, 2014 at Shaw Blvd per Office Order # 2014-095 dated Nov. 26, 2014	4790	2,240.00	2,240.00				liquidated
Sub Total				57,150.00	57,150.00	-	-	-	
TOTALS				1,645,595.80	1,426,995.80	182,600.00	38,000.00	-	

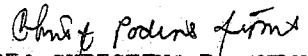
Certified Correct:


JOCELYN M. TOLEDO
 Acting Manager, Finance Department
up 12/21/15

Approved by:


GERARDO A.I. ESQUIVEL
 Administrator
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Verified by:


MARIA CHRISTINA P. ANTONIS
 OIC-APL, MWSS-CO
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