



Republic of the Philippines  
**METROPOLITAN WATERWORKS AND SEWERAGE  
SYSTEM**



**REQUEST FOR QUOTATION (RFQ)**

**SUPPLY AND DELIVERY OF VARIOUS PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR  
MWSS ENGINEERING AND TECHNICAL OPERATIONS GROUP (ETOG) AND WATER AND  
SEWERAGE MANAGEMENT DEPARTMENT (WSMD)  
CONTRACT NO. MWSS-PPE-2019**

1. The **Metropolitan Waterworks and Sewerage System-Corporate Office (MWSS-CO)** through its Bids and Awards Committee (BAC) will undertake the Procurement of various personal protective gear for Engineering and Technical Operations Group (ETOG) and Water and Sewerage Management Department (WSMD).
2. The procurement shall be done through Section 53.9 of Republic Act 9184 and its Revised Implementing Rules and Regulations (IRR).
3. The MWSS-CO hereinafter referred to as the “the Procuring Entity” now request you to submit price quotation for the procurement of the abovementioned project, as specified in the **Terms of Reference (TOR)** provided in the **Annex “A”** as attached.
4. All items listed in the specifications as stated in the **TOR** must be complied on a pass/fail basis. Failure to meet any of the requirements may result to the rejection of the bid.
5. The **Approved Budget for the Contract (ABC)** is **FIVE HUNDRED NINETY-NINE THOUSAND SIXTY PESOS ONLY (PHP 599,060.00)** in Philippine Currency inclusive of Twelve Percent (12%) VAT. Quotation submitted higher than the ABC shall be automatically rejected.
6. The award shall be given to the lowest/single calculated responsive quotation as evaluated and determined by the BAC.
7. Quotations must be delivered at the address below not later than **12 April 2021 (Monday) within Office Hours** (Philippine Standard Time (PST)).

**The Chairperson**

MWSS-CO Bids and Awards Committee  
Metropolitan Waterworks and Sewerage System  
4<sup>th</sup> Floor, Administration Building, MWSS Complex,  
Katipunan Road, Balara, Quezon City  
Telefax Number: (632) 928-2252  
Tel. No. 920-5521 loc. 106 /107

8. Prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of 12% VAT and all taxes and duties to be paid and other incidental cost to the delivery site/s if the contract is awarded.
9. The MWSS-CO reserves the right to accept or reject any quotation, and to annul the bidding/shopping process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders. The MWSS-CO reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.

10. The prospective bidder shall submit the following:

- a) Quotation Form
- b) Mayor's/Business Permit
- c) Proof of PhilGEPS Registration
- d) Income/Business Tax Return
- e) Omnibus Sworn Statement

**(original signed)**

**LEONOR C. CLEOFAS, CESO IV**  
Chairperson, MWSS-CO  
Bids and Awards Committee

## TERMS OF REFERENCE

### SUPPLY AND DELIVERY OF VARIOUS PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR THE MWSS ENGINEERING AND TECHNICAL OPERATIONS GROUP (ETOG) AND MWSS WATER AND SEWERAGE MANAGEMENT DEPARTMENT (WSMD)

Contract No. MWSS-2020-PPE

#### A. OBJECTIVES

Under its creation with Republic Act 6234, the Metropolitan Waterworks and Sewerage System (MWSS) is mandated for the proper operation and maintenance of waterworks system to ensure uninterrupted and adequate supply and distribution of potable water and proper operation and maintenance of sewerage systems in its service area which includes the whole of Metro Manila and parts of Cavite and Rizal.

The MWSS acknowledged the provision of personal protective equipment (PPE) for the personnel of Engineering and Technical Operations Group (ETOG) and Water and Sewerage Management Department (WSMD). The said personnel is regularly conducting site inspection of all the facilities and construction activities of the MWSS and hence call the need for the PPE.

#### B. MODE OF PROCUREMENT

The mode of procurement shall be under Small Value Procurement per package under Section 53.9 and Annex "H" of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

#### C. PROJECT SITE

MWSS Corporate Office, 4<sup>th</sup> Floor, Administration Building, MWSS Complex, Katipunan Road, Balara, Quezon City

#### D. MINIMUM TECHNICAL SPECIFICATIONS

All supplied PPEs shall conform to the OSHC DOLE and ANSI standards. The minimum specification is as follows, but not limited to:

ITEM	DESCRIPTION	QTY
1	Hard Hat - Color: White - Standard Brim 4 Point Ratchet	80
2	Safety Shoes - Water-resistant, breathable construction and	80

ITEM	DESCRIPTION	QTY
	mesh upper style - Steel safety toe cap and no exposed metal - Puncture, oil and slip resistant - Suitable for impact, compression and electrical hazards	
3	Rain Coat - Reflectorized jacket and pants - Fixed hood, fastening with zip under storm flap with elasticated inside cuffs - PVC/PUC- coated polyester fabric	80
4	Rubber Boots - Steel toe - Waterproof and slip resistant	80
5	Adjustable Eye Goggle Protection	80
6	Reflectorized Vest - Fully adjustable and elastic strap - Quick lock and release buckle - Material: Nylon - Color: Green	80
7	Gloves (Knitted, Kevlar)	18
8	Ear Muffs	18
9	Emergency Flashlight - Heavy duty LED Flashlight - Water and Impact Resistant - 3000 lumens minimum - With extra battery	80
10	Multipurpose Swiss Army Knife - 11 in 1	80
11	Carry duffel bag to place all the above items - Waterproof	80

**Note to Bidders:** Please submit a technical brochure for **each** item in the proposal. **Winning bidder to coordinate with MWSS-CO on items with sizes.**

#### **E. DELIVERABLES**

The Supplier shall ensure that all materials/equipment to be supplied are in good condition, brand new and free from defects and must conform to the specifications. The supplier shall deliver the items within thirty (30) calendar days from receipt of Notice to Proceed (NTP).

#### **F. WARRANTY**

All materials/equipment supplied are subject to one (1) year warranty period from the issuance of acceptance by the Final Inspection and Acceptance Committee.

To assure performance of the obligations in the warranty clause, 5% will be deducted from the billing pursuant to RA9184 section 62.1.

### **G. PAYMENT SCHEME**

Payment shall be made within fifteen (15) calendar days upon delivery, inspection by the Final Inspection and Acceptance Committee and submission of the required documents for request for billing to the usual government accounting and auditing rules and regulations.

### **H. RESERVATION CLAUSE**

The MWSS-CO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of R.A. 9184 and its IRR, without thereby incurring any liability to the Procuring Entity.

**Prepared by:**

#### **TECHNICAL WORKING GROUP (TWG)**

(original signed)  
**JEFFRIC JOHN B. DELA PAZ**  
Member

(original signed)  
**ATTY. PORTIA LEAH N. LAYNO**  
Member

(original signed)  
**CONRAD MATTHEW F. SORIANO**  
Member

(original signed)  
**RYAN JAMES V. AYSON**  
End-User, Provisional Member

(original signed)  
**ISABEL V. BAGAPORO**  
End-User, Provisional Member

(original signed)  
**PATRICK JAMES B. DIZON**  
Vice-Chairperson

(original signed)  
**BYRON A. CARBON**  
Chairperson