



Republic of the Philippines  
**METROPOLITAN WATERWORKS AND SEWERAGE  
SYSTEM**



**REQUEST FOR QUOTATION (RFQ)**

**PROCUREMENT FOR THE SUPPLY AND DELIVERY OF 18w Linear Tube LED Lights  
Contract No. MWSS-2021-18W**

1. The **Metropolitan Waterworks and Sewerage System-Corporate Office (MWSS-CO)** through its Bids and Awards Committee (BAC) will undertake the Procurement for the Supply and Delivery of 18w Linear Tube LED Lights.
2. The MWSS-CO hereinafter referred to as the "the Procuring Entity" now request you to submit price quotation for the procurement of the abovementioned project, as specified hereunder:

Item	Item Description	Unit	Quantity
1	Linear Tube LED Lights <ul style="list-style-type: none"><li>• 18 Watts</li><li>• 265 Volts</li><li>• Double-ended Wiring</li><li>• Daylight Color Temperature</li><li>• Linear LED Tube</li></ul>	Pieces	300

3. All items listed in the above specifications must be complied on a pass/fail basis. Failure to meet any one of the requirements may result to rejection.
4. The mode/method of procurement shall be in accordance with Section 52.1 (b) (Shopping of the IRR of RA 9184).
5. The **Approved Budget for the Contract (ABC)** is **SIXTY TWO THOUSAND EIGHT HUNDRED NINETY-FIVE PESOS ONLY (Php 62,895.00)** in Philippine Currency inclusive of Twelve Percent (12%) VAT. Quotation submitted higher than the ABC shall be automatically rejected.
6. The award shall be given to the lowest/single calculated responsive quotation as evaluated and determined by the BAC.
7. Quotations must be delivered at the address below not later than **18 October 2021 (until 4:00 P.M., Philippine Standard Time)**.

*Online submissions shall be rejected. Kindly submit your documents in a properly sealed envelope to the address below. You may utilize courier services. MWSS shall not be held liable for late submission and/or damages incurred of the quotation submitted through courier services.*

**The Department Manager**  
MWSS-CO Operations Support Department  
Metropolitan Waterworks and Sewerage System  
4<sup>th</sup> Floor, Administration Building, MWSS Complex,  
Katipunan Road, Balara, Quezon City  
Telefax Number: (632) 928-2252  
Tel. No. 920-5521 loc. 106 /107

8. Prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of 12% VAT and all taxes and duties to be paid and other incidental cost to the delivery site/s if the contract is awarded.
9. The items shall be subjected to inspection by the Final Inspection and Acceptance Committee. Items found defective shall be replaced immediately within seven (7) calendar days from the date of inspection. Full payment shall be made after all items delivered have passed the validation of the aforementioned committee.
10. The MWSS-CO reserves the right to accept or reject any quotation, and to annul the shopping process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected supplier/s. The MWSS-CO reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance and functionality of the equipment and the capability of the supplier to perform the contract.
11. The prospective supplier shall submit the following:
  - a) Price Quotation Form (ANNEX "A")
  - b) Mayor's/Business Permit
  - c) PhilGEPS Registration Number

  
\_\_\_\_\_  
**ANABELLA S. ALTUNA**  
Department Manager, Operations Support Department  
Chairperson, Bids and Awards Committee - Secretariat



## PRICE QUOTATION FORM

DATE: \_\_\_\_\_

**ATTY. ANABELLA S. ALTUNA**  
 Chairperson, BAC Secretariat  
 4<sup>th</sup> Floor, Administration Building, MWSS Complex  
 489 Katipunan Avenue, Balara, Quezon City

Dear Atty. Altuna:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the items as follows:

DESCRIPTION	SPECIFICATIONS	TOTAL QUOTED PRICE
300 Pieces of Linear LED Tube Light	<ul style="list-style-type: none"> <li>• 18 Watts</li> <li>• 265 Volts</li> <li>• Double-ended Wiring</li> <li>• Daylight Color Temperature</li> <li>• Linear LED Tube</li> </ul>	

Amount in Words: \_\_\_\_\_ (Php \_\_\_\_\_)

The above-quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
 Authorized Representative  
 Name and Signature

\_\_\_\_\_  
 Name of Company

Contact details: \_\_\_\_\_

\_\_\_\_\_  
 TIN