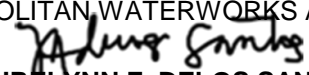


Republic of the Philippines
METROPOLITAN WATERWORKS AND SEWERAGE SYSTEM
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the METROPOLITAN WATERWORKS AND SEWERAGE SYSTEM in the CSC website:


LAURELYNN F. DELOS SANTOS
HRMO

Date: June 22, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Board Secretary V	02	24	83406	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/manag ement learning and development intervention	4 years of supervisory/mana gement experience	Career Service (Professional)/Se cond Level Eligibility	Building collaborative, inclusive working relationships (intermediate); Managing Performance and coaching for results (intermediate); Leading Change (intermediate); Thinking strategically and creatively (intermediate);Creatin g and nurturing a high performing organization (intermediate)	Office of the Board Secretariat

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
2	Division Manager A	68	24	83406	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention	4 years of supervisory/management experience	Career Service (Professional)/Second Level Eligibility	Building collaborative, inclusive working relationships (intermediate); Managing Performance and coaching for results (intermediate); Leading Change (intermediate); Thinking strategically and creatively (intermediate); Creating and nurturing a high performing organization (intermediate)	Asset Management Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 2,2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOCELYN M. TOLEDO
Chairperson-HRMPSB/D.A. Management Services Group
4th Floor MWSS Bldg. Katipunan Road Balara Quezon City
Hrcareers@mwss.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.