



Republic of the Philippines  
METROPOLITAN WATERWORKS AND SEWERAGE SYSTEM



AJA18-0185

RENOVATION OF COMFORT ROOMS OF THE 3<sup>RD</sup>, 4<sup>TH</sup>, AND 5<sup>TH</sup> FLOORS OF THE MWSS  
ADMINISTRATION BUILDING

PRE-BID CONFERENCE

MINUTES OF MEETING

DATE : 10 January 2020 (FRIDAY)  
VENUE : 5<sup>th</sup> Floor, MWSS Administration Building, MWSS Complex, Katipunan Road, Balara, Quezon City  
TIME : 1:00 PM

MWSS	PROSPECTIVE BIDDERS
<p><b>BAC</b></p> <ol style="list-style-type: none"> <li>LEONOR C. CLEOFAS – Chairperson</li> <li>ROMEO D. RODEROS – Vice Chairperson</li> </ol> <p>Members:</p> <ol style="list-style-type: none"> <li>JOSE ALFREDO B. ESCOTO</li> <li>WALTER M. PARTOSA</li> </ol> <p><b>TWG</b></p> <ol style="list-style-type: none"> <li>DELFIN SESPEÑE – Vice-Chairperson</li> </ol> <p>Members:</p> <ol style="list-style-type: none"> <li>JILLIAN ALEXIS MANLANGIT</li> <li>PRECIOUS EUREKA FLORES</li> </ol> <p><b>Secretariat</b></p> <ol style="list-style-type: none"> <li>ANABELLA S. ALTUNA – Chairperson</li> <li>RESTITUTO G. ESPEJO III – Vice Chairperson</li> </ol> <p>Members:</p> <ol style="list-style-type: none"> <li>JULIA MARIAH B. CODAMON</li> <li>LEO NIKKO C. NICOLAS</li> <li>LOLITA S. GARCIA</li> </ol>	<p><b>RHR Construction:</b></p> <ol style="list-style-type: none"> <li>Jimboy Robles</li> </ol> <p><b>CFV ARAR Construction:</b></p> <ol style="list-style-type: none"> <li>Floyd Leven Arpon</li> <li>Gabriel Azarcon</li> </ol> <p><b>Orientech:</b></p> <ol style="list-style-type: none"> <li>Jai Nucom</li> <li>Cecile Monton</li> </ol> <p><b>MFL:</b></p> <ol style="list-style-type: none"> <li>Mark (unreadable)</li> </ol>

BAC Chair Leonor C. Cleofas called the meeting to order at 1:17PM. She greeted everyone and welcomed everybody to the Pre-Bid Conference for the Renovation of 3<sup>rd</sup> floor, 4<sup>th</sup> floor and 5<sup>th</sup> floor Comfort rooms of the MWSS Administration Building and emphasized that the meeting is being conducted in accordance with RA 9184.

Before going over to the agenda proper, the BAC Chair acknowledged the presence of the members of the BAC; Mr. Partosa, DA Roderos and Engr. Escoto, COA Observer Mr. Bin Mudjaheed Manda, and the Prospective Bidders from RHR Construction, CFV ARAR Construction, Orientech and MFL.

The BAC Chair requested the BAC Secretariat to determine the quorum and the specific notice of the meeting.

To which then BAC Secretariat Chairperson Atty. Altuna responded by stating that only Atty. Vestil is absent while four (4) BAC members are present and all observers were duly notified coming from COA, MWSS-RO, Philippine Chamber of Commerce and Philippine Institute of Civil Engineers.

The BAC Chair acknowledged the representatives from the prospective bidders attending the meeting.

The BAC Chair informed the Prospective Bidders that the purpose of the Pre-bid Conference is for the Prospective Bidders to raise their queries or clarifications, and for them to be informed of the important matters and announcements to be considered.

The BAC Chair opened the floor for the prospective bidders' Q&A portion on a first-come first-served basis according to the attendance sheet and asked BAC Secretariat to facilitate.

The only prospective bidder that raised queries was Orientech, which are as follows:

QUERIES	REPLY/COMMENTS
Orientech: Can the employees of the contractor stay in the barracks (site grounds)?	DA Cleofas: Yes, although whichever the awardee will be, the discussion of whoever may enter the site grounds shall be subject of discussion.
Orientech: Is there a site inspection?	DA Cleofas: After this conference, you may inspect the sites.

The BAC Chair announced that the deadline for bid submission is on 22 January 2020 at 1:00 P.M. (PST). Queries or request for clarification shall be entertained within ten (10) days from bid submission or until 12 January 2020 and any late bidding will not be accepted.

BAC Chair stated that those who have not bought the bid documents yet may check the website for the full details. The prospective bidders are encouraged to buy the documents in advance.

The BAC Chair requested TWG to accompany prospective bidders for the site inspection after the conference.

The BAC Chair thanked everyone for attending the Pre-Bid Conference for the Renovation of 3<sup>rd</sup> floor, 4<sup>th</sup> floor and 5<sup>th</sup> floor Comfort rooms of the MWSS Administration Building.

### I. Adjournment-

There being no other matters to discuss, the meeting adjourned at 1:30PM.

Prepared by:

  
**LEO NIKKO C. NICOLAS**  
Secretariat-Member

Attested by:

  
**ATTY. ANABELLA S. ALTUNA**  
Chairperson, BAC Secretariat

Approved by:

  
**LEONOR C. CLEOFAS, CESO IV**  
Chairperson, BAC