



**SUPPLY AND DELIVERY OF INDIVIDUAL DISASTER AND
EMERGENCY PREPAREDNESS KIT FOR MWSS EMPLOYEES
(CONTRACT NO. MWSS-2020-DPK)**

**PRE-BID CONFERENCE
MINUTES OF MEETING**

DATE : 19 May 2021 (Wednesday)
VENUE : Virtual (Google Meet)
TIME : 10:00AM

MWSS	PROSPECTIVE BIDDERS
BAC 1. JOCELYN M. TOLEDO – Vice Chairperson <i>Members:</i> 2. RONALD S. ABRIGO 3. RAMON R. FABUL TWG 1. BYRON A. CARBON – Chairperson 2. PATRICK JAMES DIZON – Vice Chairperson 3. JEFFRIC JOHN DELA PAZ 4. CONRAD MATTHEW SORIANO Secretariat 1. ANABELLA S. ALTUNA – Chairperson <i>Members:</i> 2. RAMIL A. ALEGARBES 3. JIM OLIVER MANAHAN 4. KENNETH CORONADO	<ul style="list-style-type: none"> • Oliveros Protective Equipment and Maritime Supplies a. Karla O. Lagarias • Bigvision International Trade & Industries Corp. a. Lizette D. Bonifacio

BAC Vice-Chairperson Jocelyn M. Toledo called the meeting to order at 10:20 AM. She greeted and welcomed everyone to the Pre-bid Conference of the Supply and Delivery of Individual Disaster and Emergency Preparedness Kit for MWSS Employees.

The BAC Vice-Chair requested the confirmation to determine the quorum, acknowledged the presence of all the attendees.

BAC Secretariat (BAC Sec) Chairperson Atty. Anabella Altuna confirmed the presence of quorum with the absence of two (2) BAC members, stating that the notices (for the Pre-Bid Conference) were duly sent to all concerned parties, including the Observers consisting of the Commission on Audit (COA), MWSS Regulatory Board (MWSS-RO) and Philippine Chamber of Commerce and Industry (PCCI) through email sent on 11 May 2021.

BAC Sec Chairperson Atty. Altuna stated of the three suppliers who were interested to attend this prebid, only one was able to do so.

The BAC Vice Chairperson thanked the BAC Sec and stated that the Question and Answer (Q&A) portion of the conference be initiated with the facilitation of the BAC Sec Chairperson. The Q&A went as follows:

QUERIES	REPLIES/COMMENTS
Q: For the half-face respirator, it is not indicated if it is single cartridge or double cartridge is required.	A: (After receiving an explanation of the difference between single and double cartridge is) Our minimum specs are "lightweight"
Kindly specify the color of your safety vest.	This query will be answered through a Supplemental/Bid Bulletin.
Is package 1 and 2 under 1 lot or should we participate in both packages?	This query will be answered through a Supplemental/Bid Bulletin.
What is the dimension of your outdoor backpack?	This query will be answered through a Supplemental/Bid Bulletin.
What material is the first aid "Hard carrying case"?	This query will be answered through a Supplemental/Bid Bulletin.
May we know if the emergency blanket you are looking for is the same as the thermal blanket?	This query will be answered through a Supplemental/Bid Bulletin.
How many pieces of safety pins is needed?	This query will be answered through a Supplemental/Bid Bulletin.
What is the size/specification for the burn cream?	This query will be answered through a Supplemental/Bid Bulletin.
What is the size/specification for the alcohol?	This query will be answered through a Supplemental/Bid Bulletin.
Must the rescue rope be blow? Or can we propose another color?	This query will be answered through a Supplemental/Bid Bulletin.
What is the specific color of the Outdoor backpack?	This query will be answered through a Supplemental/Bid Bulletin.
May we know the number of pockets and components of the Outdoor backpack?	This query will be answered through a Supplemental/Bid Bulletin.
May we request for a picture of the items?	This query will be answered through a Supplemental/Bid Bulletin.
Regarding the Half-face respirator, is it okay to propose products with similar standard?	As long as it complies with the Minimum Technical Specifications of the Terms of Reference.

The BAC Chair explained that due to the limitations of an online video conference, the prospective bidder is encouraged to email the queries again along with other questions so that it will be answered clearly in writing at least ten (10) calendar days before the submission of bids, and the MWSS will respond to the queries seven (7) calendar days before the submission of bids through the issuance of Supplemental/Bid Bulletins.

The BAC Chair asked the other members of the BAC if they have any other comments, to which the other members stated that there were none.

I. Adjournment-

There being no other matters to discuss, the BAC Vice-chairperson adjourned the meeting at 11:30AM.

Prepared by:



RAMIL A. ALEGARBES
Secretariat-Member

Reviewed by:



ANABELLA S. ALTUNA
Chairperson, BAC Secretariat

Approved by:



JOCELYN M. TOLEDO
Vice-Chairperson, BAC