



Republic of the Philippines
METROPOLITAN WATERWORKS AND SEWERAGE SYSTEM

INVITATION TO BID

FOR FLEET CARD PROGRAM FOR THE PROCUREMENT OF FUEL
(GASOLINE & DIESEL), LUBRICANTS, AND OTHER MAINTENANCE SERVICES
CONTRACT NO. FCP-2018

1. The Metropolitan Waterworks and Sewerage System - Corporate Office (MWSS-CO), through its 2018 Annual Procurement Plan (APP) and Corporate Operating Budget (COB) for CY2018 intends to apply the sum of **THREE MILLION ONE HUNDRED SEVENTEEN THOUSAND TWO HUNDRED THIRTY EIGHT PESOS (PhP 3,117,238.00), as Approved Budget for the Contract (ABC) inclusive of the 12% VAT, and other taxes and duties** to payments under the contract for the Procurement of Fuels (Gasoline & Diesel) and Lubricants. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The MWSS – CO now invites bids for Fleet Card Program for the Procurement of Fuels (Gasoline & Diesel) and Lubricants. Bidders should have completed, within ten (10) Years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the Chairman of Bids and Awards Committee (BAC) Secretariat **ATTY. ANABELLA S. ALTUNA**, MWSS – CO and inspect the Bidding Documents at the address given below from 8:00 AM to 5:00 PM.

A complete set of Bidding Documents may be purchased by the interested bidders starting on **October 30, 2018, 8:00AM to 5:00PM** until the date of the bid opening from the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **FIVE THOUSAND PESOS (PhP5,000.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the MWSS website (www.mwss.gov.ph), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The MWSS – CO will hold a Pre-Bid Conference on **November 6, 2018, 1:00 PM** at the MWSS Bulwagan, 5th Floor Administration Building, MWSS Compound, Katipunan Road, Balara, Quezon City, which shall be open to prospective bidders.

6. Bids must be duly received by the BAC Secretariat at the address below on or before 1:00 P.M. of **November 19, 2018**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **November 19, 2018**, 1:30 P.M. at the MWSS Bulwagan, 5th Floor Administration Building, MWSS Compound, Katipunan Road, Balara, Quezon City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

7. Contract duration will be for a period of one (1)-year which will start from receipt of the Notice to Proceed by the Supplier.
8. The MWSS – CO reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

The Chairperson
MWSS Bids and Awards Committee
Metropolitan Waterworks and Sewerage System
4th Floor, Administration Building, MWSS Complex,
Katipunan Road, Balara, Quezon1 City
Telefax Number: (632) 928-2252
Tel. No. 920-5521 loc. 106 /107


LEONOR C. CLEOFAS, CESO IV
Chairman, MWSS-BAC