

**SUPPLEMENTAL/BID BULLETIN NO.1**

**DELIVERY OF INDIVIDUAL DISASTER AND EMERGENCY AND EMERGENCY  
PREPAREDNESS KIT FOR MWSS EMPLOYEES**

(CONTRACT NO. MWSS-2020-DPK)

24 September 2020


**To all Prospective Bidders:**

Please take note that the Pre-bid Conference for the above-mentioned contract which is scheduled on 01 October 2020 at 10:00AM (PST), will be conducted through a virtual conference using **Google Meet** <https://meet.google.com/>

Guidelines for the virtual Pre-Bid Conference is provided below as Annex "A"

This Supplemental/Bid Bulletin shall form an integral part of the Bidding Documents.

For your guidance and information.

  
**LEONOR C. CLEOFAS, CESO IV**  
Chairperson, Bids and Awards Committee (BAC)

*Mr* *OK*



## **GUIDELINES ON THE CONDUCT OF VIRTUAL PRE-BID CONFERENCE ON THE DELIVERY OF INDIVIDUAL DISASTER AND EMERGENCY AND EMERGENCY PREPAREDNESS KIT FOR MWSS EMPLOYEES (CONTRACT NO. MWSS-2020-DPK)**

### **1. To Join the Pre-bid Conference**

1.1. Prospective bidders may send the following details to the BAC Secretariat at [mwssco.bac.secretariat2015@gmail.com](mailto:mwssco.bac.secretariat2015@gmail.com) / [osd@mwss.gov.ph](mailto:osd@mwss.gov.ph) at least one (1) day before the start of the Conference:

- Name of Representative
- Company Name
- Contact Number
- Email address
- (Optional) Submit all queries about the project, if any

1.2. Prospective bidders will then receive the **google meet link** to join the pre-bid conference. Upon joining, prospective bidders will be able to see and hear the people in the meeting;

1.3. Prospective bidders should make themselves available ten (10) minutes before the start of the conference.

### **2. Attendance to the Pre-bid Conference**

2.1. Prospective bidders must identify themselves by typing in the chat box the following:

- Name of the Representative
- Name of Company
- Contact Number

2.2. Prospective bidders will be muted at the start of the pre-bid conference;

2.3. Prospective bidders will be given time to raise their queries in rounds of Q&A after the BAC Chair goes through the pertinent provisions of the Bidding Documents;

2.4. Prospective bidders, upon being acknowledged by the BAC Chairperson, must state their name and company before raising a question or commenting;

2.5. Prospective bidders must wait for a participant to finish before speaking;

Thank you.