



TERMS OF REFERENCE

Supply, Delivery, and Installation of Antivirus Software License for 173 Desktop/Laptop and 5 Servers Contract No. MWSS-2021-AVS

A. OBJECTIVES

For the protection of the Agency's computer system, IT equipment and data from viruses, spyware, malware, rootkits, Trojans, phishing attacks, spam attacks and other online cyber threats.

B. MODE OF PROCUREMENT

The mode of procurement shall be small value as prescribed under Section 53.9 and Annex "H" of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

C. MINIMUM TECHNICAL SPECIFICATIONS

The Antivirus Software shall have, but not limited to the following security features:

1. Laptop / Desktop

Item	Specification
1	Real time protection
2	On-Demand Malware Scan
3	On-Access Malware Scan
4	Malicious URL Blocking
5	Phishing Protection
6	Behavior-Based Detection
7	Vulnerability Scan
8	Ransomware protection
9	Anti-Fraud
10	Removes Spyware
11	Removes Adware
12	Firewall
13	Microsoft Windows compatible

2. Servers

Item	Specification
1	Fully Integrated Endpoint Detection and Response (EDR)
2	Flexible Policy Management
3	Advanced Malware Removal Capabilities
4	Patch Management
5	Ransomware and Exploit Prevention

The antivirus software shall be compatible with Microsoft Windows 7, 8, 8.1 and 10. Licenses shall be transferrable within the two (2) year subscription period.

Note to Bidders: Technical brochure for each item in the proposal shall be provided. Non-submission of technical brochure shall be ground for non-compliance.

D. DELIVERABLES

The Supplier shall deliver 173 desktop/laptop and 5 servers antivirus software licenses and complete installation on all existing desktops, laptops, and servers within thirty (30) calendar days upon receipt of the Notice to Proceed (NTP).

E. WARRANTY

The Supplier warrants MWSS-CO that the delivered license shall be free from defects in material and workmanship for a period of two (2) years after issuance of Certificate of Satisfactory Acceptance. The Supplier further warrants that the total number of licenses acquired are installable and have regular virus detection updates. The Supplier shall also provide technical support within the warranty period.

F. PAYMENT SCHEME

Payment shall be made within fifteen (15) calendar days upon delivery and complete installation of the antivirus software licenses on all existing desktops, laptops, and servers and upon submission of the required documents for the request for billing and issuance by the end-user of Certificate of Acceptance subject to the usual government and auditing rules and regulations.

To assure performance of the obligations in the warranty clause, 5% will be deducted from the billing pursuant to RA9184 section 62.1.

G. OTHER DOCUMENTS REQUIRED FOR SUBMISSION

1. Proof of PhilGEPS Registration
2. Mayor's or Business Permit
3. Income/Business Tax Return (Latest Calendar Year)
4. Duly Notarized Omnibus Sworn Statement, and if applicable, together with Special Power of Attorney or Secretary's Certificate.
5. Quotation Sheet